

Manalapan Medical Center

345 Route 9 South
Manalapan, NJ 07726

Financial Policy/Patient Responsibility

At Manalapan Medical Center we are committed to giving the best level of care to our patients and hope to receive the same commitment from our patients. The office truly understand that things can happen that may prevent you from showing up for your appointment. However, you must call the office at least 24 hours before your scheduled appointment time to cancel and/or reschedule in order to avoid our cancellation/no show fee. This policy applies to appointments with any clinical provider (physician, dietician, podiatrist, chiropractor, physical therapy) and diagnostic ultrasound. It does NOT apply to appointments for blood work, and other tests and procedures.

I understand that I am responsible for any missed appointment(s), or appointment(s) that are NOT canceled within 24 hours. I understand that I will be charged a \$35 fee for any appointments missed without notifying our office at least 24 hours prior to apt time. We also understand that a situation may arise where you are unable to cancel appointment within our 24 hour cancellation policy. If patient becomes sick day of, or has an emergency with a family member, they will be exempt from this fee completely, with a note from Emergency room, or MD office.

I agree that tardiness will cause a delay in my own care, as well as other patients. Arriving late may result in having to possibly reschedule my appointment to another day, or another time on that same day. I understand that this is because the doctor allows a certain amount of time to see each individual patient. Arriving after my appointment time will shorten the amount of time needed to provide our patients with the best care that they deserve.

I agree/authorize with all of the above and to pay for all services rendered in accordance with terms in policy.

Printed Patient Name Patient Signature Date